**Voting Members Present:** Dr. David Newman, Dr. Melodie Philhours, Dr. Anette Hux, Dr. Amanda Wheeler-Gryffin, Dr. Brandon Kemp, Mr. William Turnbull, Ms. Fnu Jagriti, Dr. Lauri Umansky, Dr. Christina Akbari, Dr. Melanie Wicinski, Dr. William McClean

**Non-Voting Members Present:** Dr. Cherisse Jones-Branch, Mr. Jesse Blankenship, Ms. Mary Spence, Ms. Latoya Yarbrough

**Non-Members Present:** Dr. Jessica Camp, Dr. Temma Balducci, Dr. Joanna Grymes, Dr. Alexandr Sokolov, Dr. Matthew Hill, Ms. Shanita Sanders

**Members Absent:** Dr. Tim Oliver, Dr. Amanda Mohler, Dr. Mohammad Alam, Dr. Brook Fluker

**Call to Order:** 3:01 pm

**Approval of Sept 2022 Meeting Minutes**

Motion to Approve Sept 2022 Minutes: Umansky. Seconded: Hux. None opposed. Minutes approved.

**Pre-Meeting Notes/Clarifications (Submitted by Amanda Wheeler-Gryffin)**

* B2022G\_BU30\_NC\_MBA\_600V-MBA-Internship – Does this course not need an assessment section?
* 2022G\_NC\_138\_PROFESSIONAL\_Kevin-Downum – This seems to be the wrong College. CV is for History.
* 2022G\_NC\_145\_REGULAR\_Chris-Ivy – Cannot find as full-time employee (CV does not indicate). If not full time, should be reclassified as affiliate.

1. **Old Business**
2. **Curricular**
   1. 2022G\_BU26\_CM\_670V\_MIS-Internship
   2. 2022G\_BU27\_NE\_Master-of-Science-in-Applied-Digital-Technology
   3. 2022G\_BU28\_PM\_MS-ADT
      1. Motion to approve proposal **(BU26-BU28)** Akbari, Seconded: Hux. None opposed. Approved
   4. 2022G\_BU29\_New Concentration\_Master-of-Science-Business-Administration
   5. 2022G\_BU30\_NC\_MBA\_600V-MBA-Internship
   6. 2022G\_BU31\_NC\_HETM\_6013-Hospitality-Issues-and-Trends
   7. 2022G\_BU32\_NC\_HETM\_6023-Quality-Service-Operations-Analysis
   8. 2022G\_BU33\_NC\_HETM\_6033-Strategic-Event-Management
      1. There was a question regarding proposal E that was clarified by Mary Spence. Proposal H was also verified as an addition and approved.
      2. Motion to approve proposal **(BU29-BU33)** Umansky, Seconded: Hux. None opposed. Approved
      3. Additional Document
         1. PhD Program Outcome-09.18.2022
      4. Dr. Sokolov and Dr. Kemp were present to discuss and provide clarifications on ECS proposals.
   9. 2022G\_ECS20\_NC\_EGRM\_689V-Thesis
   10. 2022G\_ECS21\_PR\_Master-of-Science-in-Engineering-Management
       1. Proposal J was discussed for updating information on document. Final changes were added and noted on the document.
       2. Motion to approve proposal **(ECS20 and approve ECS21 with updates)** Umansky, Seconded: Akbari. None opposed. Approved
   11. 2022G\_ECS22\_PR\_Master-of-Science-in-Civil-Engineering
   12. 2022G\_ECS23\_PR\_Master-of-Science-in-Electrical-Engineering
   13. 2022G\_ECS24\_PR\_Master-of-Science-in-Mechanical-Engineering
       1. Questions were posed regarding the concentration areas becoming new programs and the older programs will be deleted.
       2. Motion to approve proposal **(ECS22-ECS24)** Kemp, Seconded: Philhours. None opposed. Approved
   14. 2022G\_ECS25\_PR\_PhD\_Engineering-and-Computer-Science
   15. 2022G\_ECS26\_NC\_ECS\_7003-PhD-Research-Design
   16. 2022G\_ECS27\_NC\_ECS\_8001-PhD-Seminar
   17. 2022G\_ECS28\_NC\_ECS\_8013-Scientific-Writing-and-Presentations
   18. 2022G\_ECS29\_NC\_ECS\_889V-Dissertation
       1. Motion to approve proposal **(ECS25-ECS29)** Umansky, Seconded: Hux. None opposed. Approved
   19. 2022G\_NHP110\_CM\_NURS\_6053-Measurement-and-Eval-Health-Sciences-and-6373-Health-Care-Law
       1. Motion to approve proposal **(NHP110)** Hux, Seconded: Akbari. None opposed. Approved
3. **Non-Curricular Items**
   1. Graduate Faculty Status Applications
      1. **Affiliate**
         1. ~~2022G\_NC145\_REGULAR\_Chris-Ivy~~
         2. 2022G\_NC145\_AFFILIATE\_Chris-Ivy (Verified with Nursing Dept. representative Mary Bouchard that Chris Ivy is an affiliate member of A-State. He works at the Little Rock Surgical Center. - 10/24/22. An electronic vote is being held as of 10/24/22.
            1. During the meeting, NC145 was tabled until further confirmation since no one was present to discuss and speak to Chris Ivy’s campus affiliation.
      2. **Professional**
         1. 2022G\_NC136\_PROFESSIONAL\_Branislava-Knezevic
         2. 2022G\_NC137\_PROFESSIONAL\_Corben-Bloomfield
         3. 2022G\_NC138\_PROFESSIONAL\_Kevin-Downum
            1. A question was posed about Kevin Downum’s scholastic achievements versus the dept. But his credentials and qualifications were verified by Dr. Sokolov.
         4. 2022G\_NC139\_PROFESSIONAL\_Madiha-Jamil
         5. 2022G\_NC140\_PROFESSIONAL\_Ryan-Liberati
         6. 2022G\_NC141\_PROFESSIONAL\_Donna-McMillin
            1. Motion to approve **Professional** Grad Faculty proposals: Hux Seconded: Akbari and Umansky None opposed. Approved.
      3. **Regular**
         1. 2022G\_NC142\_REGULAR\_Lisa-Lucas
         2. 2022G\_NC143\_REGULAR\_Jennifer-Bouldin
         3. 2022G\_NC144\_REGULAR\_Jerry-Farris
            1. Motion to approve **Regular (1-3)** Grad Faculty proposals: Akbari Seconded: Hux None opposed. Approved.

**Member items**

* + 1. Cherisse Jones-Branch - Report from the Graduate School Dean
       1. Dr. Branch discussed several of the upcoming events and developments with the Graduate School.
          1. Professional Development Opportunities for Students
          2. Writing Center Events
          3. Introduced the Graduate Student Council Members
          4. ETS Recruitment
          5. December Graduate Student Graduation Reception on December 15th, 2022, at Cooper Alumni Center from 5pm-7pm.

**Motion to adjourn:** Hux and seconded

**Meeting adjourned: 3:34pm**

**Standard Subcommittee Memberships**

|  |  |  |
| --- | --- | --- |
| Subcommittee 1 | Subcommittee 2 | Subcommittee 3 |
| Melodie Philhours  Tim Oliver  Lauri Umansky | David Newman  Annette Hux  Brandon Kemp  Amanda Wheeler-Gryffin  William Turnbull | Christina Akbari  Amanda Mohler  Mohammad Alam  Brook Fluker  Fnu Jagriti |
| Can review: AGRI, ECS, EBS, NHP, SM | Can review: BU, LAC, NHP, SM | Can review: AGRI, ECS, BU, EBS, LAC |

**To access graduate faculty status applications:**

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad\_Faculty**

**To access curricular proposals:**

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>